H E A T H E R M A I E T T A

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# HIGHER EDUCATION EXPERIENCE

## Regis College | Weston, MA | September 2017 – present

## **Associate Professor**, Doctorate of Higher Education Leadership

Regis College is a private, Catholic liberal arts college of approx. 3K students in Greater Boston.

* Conduct research on career education and talent development; transfer and first-generation college students; retention and class; and advising as a tool in persistence to completion of doctoral students
* Courses taught: Literature Review, Methodology, Dissertation Proposal Course; EdD Capstone; Leadership in Higher Education; Essence of Higher Education: Past, Present, Future; Research Methods II; Organizational Theory, Strategy and Change; Co-Curricular Learning in Higher Education; Law and Policy in Higher Education
* Institutional Review Board Member, 2018-2021
* Curriculum and Academic Policies Committee, 2018-2021
* Faculty Workload Working Group, 2019-2020
* 2019: Serve as chair of five dissertation committees; 2 dissertation co-chair

## Merrimack College | N. Andover, MA | July 2011 – February 2016

**Associate Vice President**, Career and Corporate Engagement

Merrimack College is a private, Augustinian, masters comprehensive institution of approx. 3K students located 20 miles North of Boston.

* Earned Exemplary Career Center of Year, National Career Development Association, 2015
* Authored $1.7M matching grant from James W. O’Brien Foundation to create and expand wrap-around student success initiatives
* Managed operating budget in amount of $275K, an increase of 155% from inaugural year
* Set direction of Center in line with Merrimack’s strategic plan: Agenda for Distinction
* Increased walk-in student traffic by 300%
* Supervise 8 professional staff (100% increase in 2 years), 7 career peer advisors, 5 graduate students
* Rebuilt quality recruitment program resulting in a 98% graduate school/job acceptance rate for graduating seniors with average starting salary of $42.5K for Class of 2015
* Created award-winning retention support program for first generation college students
* Developed Career Passport program, delivering co-curricular programming to approx. 875 students per year
* Implemented advising program for undeclared students
* Developed career planning course for sophomores

## Nichols College | Dudley, MA | Oct 2007-July 2011

**Director**, Career Services

Nichols College is a small private business school established in 1914 with approx. 2.5K undergraduates and graduate/MBA students.

* Maintained quality recruitment program resulting in 90% job acceptance rate for graduating seniors with average starting salary of $40K for the Class of 2010
* Supervised 3 professional staff members and 7 interns
* Provided career coaching for population of 2K undergraduate, MBA, and continuing education students
* Accountable for operating budget in amount of $37K, doubling over 3-year period
* Built and maintained relationships with 700+ company representatives for recruiting and internship opportunities
* Developed and executed on campus programs for Admissions Open Houses, Freshmen Orientation, Alumni
* Coordinated annual programs: Professional Development Day, Women’s Networking Event, and Career Fair

**Assistant Director**, Professional Development Seminars Program (PDS)

* Provided development to faculty teaching PDS courses; created and revised course curriculum
* Presented to 40 classes (1,200 students) each semester on career development topics
* Co-authored and edited teaching manuals; student textbooks (Kendall-Hunt Publishing)
* Planned and hosted the 1st Annual PDS Conference: “Four Critical Years: Proactive Solutions for Today’s Students and Tomorrow’s Leaders” and 1st Annual Women’s Leadership Conference

Central Michigan University | Mt. Pleasant, MI | Jan 2002-May 2004

**Faculty**, College of Education and Human Services

CMU is a is a nationally-ranked institution among just five percent of U.S. universities in the highest two Carnegie research classifications, with more than 200 undergraduate, master’s, specialist and doctoral level programs.

* Instructed RPL 518: Philosophy of Recreation and Leisure (undergraduate capstone course-SSS Scores 3.5)
* Instructed FYE 101: First Year Experience (SSS Scores 4.0)
* Co-Instructed RPL 310: Pre-Internship Course in Leisure Services
* Facilitated 6 workshops; 2 career fairs
* Supervised 360+ students nationally and internationally; coached students on college major and career choice
* Served on 6 department, college, and university committees
* Served as liaison between university and all state, national, and international agencies hosting student interns
* Engaged in 12 scholarly projects; attended 12 and presented at 8 state and national conferences

# **Research Assistant**, Department of Educational Leadership | summer 2003

* Provided research support for Higher Education faculty; SPSS analysis, survey coding, and library research
* Assisted in 2 nation-wide research projects: Change in Higher Education and Distance Learning Instruction

## Old Dominion University | Weyers Cave, VA | Jan 2000-March 2001

# **Student Service Specialist**

# Old Dominion University is a public research university in Norfolk, Virginia with satellite campuses across the country. Established in 1930 as the Norfolk Division of the College of William & Mary, ODU has enrollment of 24K.

* Provided ongoing student advising; coordinated study groups/review sessions; proctored exams
* Developed first orientation program for incoming students
* Responsible for administration, registration and maintenance of student records

# James Madison University | Harrisonburg, VA | Jan 2000-Jan 2002

# **Student Services Specialist**, Honors Program

# James Madison University is a public doctoral granting research university in Harrisonburg, Virginia founded in 1908 with approx. 23K students.

* Supervised 6 employees and advised 300+ students
* Directed research for retention of Honor’s Students and Honor’s Colloquium
* Provided support for Furious Flower Poetry Center; Worked on Honors Program anthology

# COURSES TAUGHT

**Doctorate in Higher Education Leadership** | Regis College | Weston, MA | September 2017-present \*(ave. SSS Scores)

EdDOC: Orientation to the EdD

DiP V: Chapter V: Capstone and DiP Results

DiP IV: Chapter IV: Data Collection and Analysis

DiP III: Chapter III: Methodology (4.00)

DiP II: Chapter II: Literature Review (4.00)

Problem-Based Learning II: Ed Capstone Course (4.00)

DiP I: Dissertation Proposal (3.79)

Research Methods II: Qualitative, Quantitative, and Mixed-Methods Research (3.37)

Essence of Higher Education: Past, Present, Future (3.50)

Co-Curricular Learning in Higher Education (3.89)

Organizational Theory, Strategy, Change (3.88)

Leadership in Higher Education (3.76)

Law and Policy in Higher Education; Academic Leadership (4.0)

**Center for Credentialing and Education** | 2007-present

Develop and instruct on-line and traditional Facilitating Career Development course leading to two national credentials: Certified Career Services Provider and Global Career Development Facilitator

**National Association of Colleges and Employers** | 2016-present

Develop and instruct on-line and traditional career development courses for the Board Certified Coach Credential

**Masters in Higher Education** | Merrimack College | Andover, MA | August 2013-August 2017

Developed and instructed course: First-Generation College Student Experience (3.85)

**Masters in Business Administration** | Nichols College | Dudley, MA | Oct 2007-July 2011 Developed and instructed course: Professional Development Seminars Courses (3.75)

Instructed on-line MBA graduate course: Managing the Sports Enterprise (3.75)

**Bachelors of Science, Community Development** | Central Michigan University | Mt. Pleasant, MI | Jan 2002-May 2004

Instructed RPL 518: Philosophy of Recreation and Leisure (undergraduate capstone course - 3.5)

Instructed FYE 101: First Year Experience (4.0)

Co-Instructed RPL 310: Pre-Internship Course in Leisure Services

**Bachelors of Science in Kinesiology** | James Madison University | Harrisonburg, VA | Jan 2000-Jan 2002

Co-Instructed REC 346. Leisure in Contemporary Society

Co-Instructed REC 450. Commercial Recreation and Tourism

# EDUCATION

Doctorate of Education, Higher Educational Leadership | Central Michigan University

Dissertation Title: Guiding Students from Matriculation to Graduation: Analysis of a Four -Year Professional Development Program for Undergraduates | **Dissertation of the Year Nomination** | Dec 2009

Masters of Science, Kinesiology | Minor, Higher Education Administration | James Madison University | Dec 2001 Bachelors of Science, Resource Development | Michigan State University | Dec 2000

# PUBLICATIONS

* Maietta, H. N. (2020) In Press. When first generation students become doctoral candidates. In Longwell-Grice, H. and Longwell-Grice, R. (Eds). *At the Intersection: Exploring the Intricacies of First-Generation College Students Today.*Sterling, VA: Stylus Publications.
* Maietta, H. N. (2020) In Press. Meeting the career development needs of first generation college students. In Longwell-Grice, H. and Longwell-Grice, R. (Eds.). *At the Intersection: Exploring the Intricacies of First-Generation College Students Today.*Sterling, VA: Stylus Publications.
* Gardner, P. & Maietta, H.N. (2019). In Press. Systems and systems thinking. In Gardner, P. & Maietta, H.N. (Eds). The t-professional model and undergraduate education: Advancing the talent development. New York, NY: Business Expert Press
* Gardner, P. & Maietta, H.N. (2019). In Press. The t-professional model and undergraduate education: Advancing the talent development. New York, NY: Business Expert Press.
* Maietta, H.N. (2019). In Press. Case studies in career services: A practical guide for practitioners. Bethlehem, PA: National Association of Colleges and Employers.
* Textbook Review: Maietta, H.N. (2018). Understanding your college experience by John Gardner and Betsy Barefoot. Boston: Bedford/St. Martin.
* Maietta, H.N. (2018). Contemplating work / life balance. Career Developments. Broken Arrow, OK: National Career Developments Association.
* Book Review: Maietta, H.N. (2018). Review of The new geography of jobs by Enrico Moretti. Manhattan, KS: NACADA.
* Maietta, H.N. (2018). How to write an effective case study. NACE Journal. Bethlehem, PA.
* Maietta, H.N. (2017). Solving the talent shortage in career services: Leadership for organizational effectiveness. Denver, CO: Career Leadership Collective.
* Maietta, H.N. (2017). No is the new gritty: How to say no at work. Denver, CO: Career Leadership Collective.
* Maietta, H.N. (2016, Winter). Unfamiliar territory: Meeting the career development needs of first-generation college students. NACE Journal. Bethlehem, PA.
* Maietta, H.N. (2015). Careers and your major. In Gardner, J. and Barefoot, B. Your college experience. Boston: Bedford/St. Martin.
* Maietta, H.N. (2016). Parental involvement in the career development process. NACE Journal. Bethlehem, PA
* Maietta, H.N. (2013). The four-year experience: Career search self-efficacy of new graduates. Journal for Workforce and Development, 6, (2).
* Maietta, H.N. (2013). Career passport: An introduction to career planning for first-year students and beyond. In Morgan, M. (Ed.). Recruiting and supporting diversity: A practical guide. New York: Routledge.
* Maietta, H.N. (2012). Career development in the senior year. In Hunter, M.S., Keup, J.R., Kinzie, J. & Maietta, H.N. (Eds.) The senior year: Culminating experiences and transitions. Columbia, SC: National Resource Center on the First-Year Experience and Students in Transition.
* Hunter, M.S., Keup, J.R., Kinzie, J. & Maietta, H. (Eds.) (2012). The senior year experience: Culminating experiences and transitions. Columbia, SC: National Resource Center on the First-Year Experience and Students in Transition.
* Maietta, H.N. (2012). Virtual job club: A social support network for recent graduates. About Campus. American College Personnel Association.
* Maietta, H.N. & Sherman, D.C. (2011). A four-year professional development model prepares students for successful careers. E-Source. Columbia, SC: National Resource Center for the First-Year Experience and Students in Transition.
* Maietta, H.N. & Williamson, J. (2010). Junior business card project. Career Convergence. National Career Development Association.
* Maietta, H.N. (2010, January). Job club helps seniors transition to the world-of-work. E-Source. Columbia, SC: National Resource Center for the First-Year Experience and Students in Transition.
* The Professional Development Seminar First Year Course Workbook. Author & Co-Editor, 2008; 2009; 2010. Kendall/Hunt.
* The Professional Development Seminar Junior/Senior Course Workbook. Author & Co-Editor, 2009. Kendall/Hunt.
* The Professional Development Seminar Sophomore Course Workbook. Author & Co-Editor, 2008. Kendall/Hunt.
* Book Review: Maietta, H.N. (2004). Teaching at its best: A research-based resource for college instructors (2nd Ed). Linda B. Nilson. Bolton, MA: Anker Publishing Company, Inc.

# DISSERTATION COMMITTEES

# Erickson, R. (2018). Decline in Liberal Arts Majors and the Factors the Influence Student Choice, Associate Advisor

# Tuthill, K. (2020). Social Media Strategies for Generation Z Admissions Recruiting, Associate Advisor

# Burnett, T. (2020). Understanding First Generation Black Male Experiences that Foster Engagement and Lead to

# Student Persistence, Major Advisor

# Cereso, T. (2020). Understanding Attributing Factors to Success: First-Generation, Community College Alumni’s

# Journey to Degree Attainment, Major Advisor

DeChellis, U. (2020). Bridging the Gap between the Teaching Approaches of A&P Faculty and the Needs of First Year

Health Science Students, Major Advisor

# Erickson, S. (2020). Out of the Rabbit Hole: A Phenomenological Reflection of Bachelors Degree Attainment,

# Major Advisor

# Slason, E. (2020). A Mixed Methods Study Exploring the Connections Between Game Based Learning, Motivation,

# and Engagement in Courses Outside the Major, Major Advisor

# HONORS & AWARDS

* Board Certified Coaches Scholarship Award, National Board of Certified Coaches, 2017
* Outstanding Career Practitioner of the Year, National Career Development Association, 2015
* Exemplary Career Center of the Year, National Career Development Association, 2015
* Merit Award Nominee, National Career Development Association, 2015
* Diversity & Inclusion Award Finalist, Generation Merr1mack, National Assn of Colleges and Employers, 2014
* Rising Star Award Recipient, National Association of Colleges and Employers, 2011
* Rising Star Award Finalist, National Association of Colleges and Employers, 2010
* New Professional of the Year, Massachusetts Recreation and Parks Association, 2005
* Graduate Student of the Year Award, National Parks and Recreation Association, 2004
* Fellowship Award; Prof Experience Award, Education and Human Services, Central Michigan University, 2003
* ASHE National Conference Fellow, Association for the Study of Higher Education, Portland, OR, 2003
* Teaching and Curriculum Development Fellowship, Faculty Center for Academic Excellence, Central Michigan University, 2003 – Studied faculty development strategies in Vaxjo, Sweeden
* Commendation Medal, Virginia National Guard, 2001

# CERTIFICATIONS/TRAININGS

* Board Certified Coach, Center for Credentialing and Education, 2019
* QM Quality Matters Online Course Design Certification, 2019
* CITI, Social and Behavioral Research Certification, 2018-2021
* Formative Assessments for Effective Teaching, Regis College 2018
* Certified Master of Career Services, National Career Development Association Credentialing Commission, 2017
* Train-the-Trainer Faculty Certification, National Association of Colleges and Employers, Bethlehem, PA, 2016
* Ethics in Career Development, National Association of Colleges and Employers, Bethlehem, PA, 2016
* Career Coaching Intensive (CCI) Training, National Association of Colleges and Employers, Atlanta, GA, 2016
* My T and Me: Using T-Shaped Skills to Determine Job Readiness, San Jose State University, 2015
* T-Summit: Cultivating Tomorrow’s Talent Today, IBM Research, 2014; 2015
* Inner Strengths of a Successful Leader, Harvard Graduate School of Education, 2012
* One Student at a Time: Overview of Appreciative Advising, Academic Impressions, 2012
* Career Development Facilitator Instructor, National Career Development Association, 2010
* O\*Net for Career Advisors, Maryland Career Development Association, 2010
* Higher Education Resource Services (HERS) Institute, Wellesley College, Wellesley, MA, 2009-2010
* Federal Advisor Training, Partnership for Public Service, Boston, MA, 2009
* Certified Professional Resume Writer, Professional Association of Resume Writers, 2009
* Global Career Development Facilitator, National Career Development Association, 2009
* Social & Behavioral Research, Collaborative Institutional Training Initiative, U of Miami, 2009
* What Color Is Your Parachute?, Dick Bolles Career and Life Planning, 2008
* Job & Career Development Coach, National Board of Certified Counselors, 2008
* Job & Career Transition Coach, National Board of Certified Counselors, 2008
* Myers-Briggs and Strong Assessments Administration, CPP, 2008
* Certified Parks and Recreation Professional, National Recreation and Parks Association, 2007
* Character Counts! Character Development Trainer Certification, Josephson Institute of Ethics, 2003

# PRESENTATIONS/TRAININGS FACILITATED

* Created and instructed EdDOC Online Orientation course for new EdD students, Fall 2019
* The Forced Transfer Experience: Implications for Career Services, NCDA, Houston, TX, 2019
* Assessments for Coaching I, NACE, Orlando, FL, 2019
* Career Coaching Intensive, 12-Part Webinar Series, NACE, 2018
* Fundamentals of Coaching, LIM University, Manhattan, NY, 2018
* Foundational Skills to Understanding Career Networks and Facilitating Career Conversations, UT Rio Grande

Valley, Edinburg, TX, 2018

* Coaching for Businesses and Organizations, 3-Part Webinar Series, NACE, 2018
* Building your Professional Brand, 3-Part Webinar Series, Transition Solutions, 2017
* Intro to Coaching, Bay Path University, 2017
* Career Coaching Intensive, Florida International University, 2017
* Working Across Generations, Staples, 2017
* Assessments in Career Coaching, Stanford University, 2017
* Coaching for Organizational Change, 3-Part Webinar Series, NACE, 2017
* Leading Across the Generations, Regi s College, 2016
* Re-Envision Your Goal Setting: How to Get Results from Complex 24/7 Networks, National Association for female

Executives, Women’s Leadership Summit, 3M, 2016

* Women's Financial Security: A Public Health Issue, AAUW-MA Annual Convention, 2015
* Meeting the Career Development Needs of First-Generation College Students, TRIO Conference, Keene State, 2014
* Keynote: Student Success in the First Year and Beyond, Lone Star Community College System, Dallas, TX, 2014
* First Destination Surveys: Best Practices for Tracking Post Graduate Data, CRMA, Annual Conference, 2014
* Career Counseling for New Americans and First-Generation College Students, CCC, Annual Meeting, 2014
* Transitional Support for First Generation Students, 25th Annual Teaching Academic and Success Skills, Ft.

 Lauderdale, FL, 2014

* Comprehensive Career Development in Higher Education, Regis College, 2014
* Destination Exploration: Discovery and Decision-Making Support for Undeclared Students, 4th Annual New England

 Conference for Student Success, UMASS Amherst, 2013

* Wrap Around Support for First Generation College Students, NACE 2013
* Experiential Learning for Academic Success, Faculty Development Days, Merrimack College, 2013
* Panelist, Open Innovations Forum, Northern Essex Community College, 2013
* Generation Merr1mack: First-Year Support for College Students, Colleges of the Worcester Consortium, 2012
* Destination Exploration: Exploratory Program for Undeclared Liberal Arts Students, CWC, 2012
* Career Passport: An Introduction to Career Planning for First-Year Students, 19th National Conference on Student in

 Transition Conference, 2012

* The Senior Year: Culminating Experiences and Transitions, Author Discussion, 19th National Conference on Student

 in Transition Conference, 2012

* Recognizing and Supporting for Improved Persistence and Success: Generation Merr1mack, 3rd Annual New England

 Conference for Student Success, UMASS Amherst, 2012

* Career Passport, New England Career Network, UMASS Lowell, 2012
* A Happy Mess Revisited: Extending What We Know About the Senior-Year Transition for First-Generation

 Students, 18th National Conference on Students in Transition, 2011

* Sharing Senior-Year Strategies for Successful Student Transition to Graduation and Beyond, 18th National Conference

 on Students in Transition, 2011

* My Part-Time Job: Who Cares?, Merrimack College Staff Development Day, 2011
* Current Trends and Issues in the Senior Year, Careers Conference, Intern Bridge, 2011
* The Senior Year Experience: Current Trends and Issues, NACE, 2011
* Job Searching Successfully Across the Generations, CRMA, Annual Conference, 2011
* Creatively Connecting Accomplishments to Opportunities Through Individual Portfolio Development, Colleges of the

 Worcester Consortium Careers Conference, 2010

* Generations in the Workplace: Communication Challenges, Celebrating Women in Business, 2010
* From Matriculation to Graduation: Correlations Between Career Readiness Programs and Career Search Self-Efficacy,

17th National Conference on Students in Transition, 2010

* The Senior Year Experience: Current Trends and Issues, 17th National Conference on Students in Transition, 2010
* Communicating Effectively Across a Multi-Generational Workforce, Nichols College, 2010
* Career Preparation for the 21st Century, Young Business Professionals, Nichols College, 2010
* Professional Development for the Senior Year, CRMA, Annual Conference, 2009
* Who Am I? Where Am I Going? Student Self-Awareness and Career Direction through Portfolio Development, 23rd

 Annual Careers Conference, 2009

* The College-To-Career Transition, Nichols College Student Services Annual Training, 2009
* The Benefits of a Captive Audience: Career Services in the Classroom, Nichols College National Exchange, 2008
* Connecting College to Career: The Innovative Portfolio, Eastern Association of Colleges & Employers, 2008
* The Benefits of an Intern, Massachusetts Recreation & Parks Association, 2005
* Student Perceptions of the Internship Experience, Michigan Recreation & Parks Association, 2004
* The Process Communication Model: Improving Classroom Communications, Michigan Education

 Association, IPD Conference: Learning, Leadership and Change in Action, 2003

* Improving Classroom Communications, Research Colloquium, Central Michigan University, 2003
* Instructional Improvement and Its Impact on Academic Performance of Students of Color, American College Personnel

Association, Higher Education: Diversity, Transformation, and Community, 2003

* Michigan’s Strategic Plan for Higher Education, Research presented to Governor Granholm, Michigan, 2003
* Leadership Through Active Learning, Lilly North Teaching Conference, 2003
* The Boards Responsibility in Fundraising, Michigan Society of Association Executives, ORGPRO, 2003

ADDITIONAL WORK EXPERIENCE

## Career In Progress (www.careerinprogress.com) | Westford, MA | Aug 2005-Present

**Consultant/Coach**

Career In Progress is a consulting and coaching practice that educates career practitioners on all aspects of career literacy and engagement and offer private executive, career and professional coaching to individuals in career transition

* Certified Diversity/Women-Owned Business in MA
* **Consultant:** external reviews; strategic planning
	+ **Messiah College:** External Review, Career and Professional Development Center
	+ **Northeastern University:** Strategic Planning, Academic Advising Center, College of Science
	+ **Worcester State University:** External Review, Career Center
* **Executive Coaching:**
	+ **Kenney**: 6-month assignment with 2 executives
	+ **Staples**: 6-month assignment with 4 executives
	+ **Rhode Island Infrastructure Bank:** 9-month assignment with 4 executives
* **Career Coach:**
	+ Provide individual, customized coaching services to individuals in career transition or interested in re-tooling or re-directing their career completely

# **Program Coordinator** | Town of Arlington | Arlington, MA | July 2004-Jan 2008

# **Director, Parks and Recreation** | County of Greene | Stanardsville, VA | Jan 2001-Jan 2002

# **General Manager** | The Biltmore Grill | Harrisonburg, VA | March 1997-Jan 2000

# **National Service Coordinator** | AmeriCorps | E. Lansing, MI | Aug 1994-Aug 1996

# ADDITIONAL PROFESSIONAL DEVELOPMENT

Collegiate Employment Research Institute TRENDS Conference, Boston University, 2018

Leadership Development Program, National Nomination, National Career Development Association, 2017-2019

Moodle Best Practices for Pedagogy Certificate, 2017

Career Director’s Summit, Babson College, 2014

Student Success, Retention, and Career Services, Merrimack Valley Careers Professionals Network, 2014

How to Create and Manage Advisory Boards, Academic Impressions, 2012

Education & Workforce Pipeline: Challenges & Opportunities, Worcester Consortium, Worcester, MA, 2011

Managing your Professional Currency, National Association of Colleges & Employers, Canton, MA, 2011

LinkedIn for Career Service Professionals, Lindsey Pollack, 2009

The Six Secrets Nobody Bothered to Tell You About the Job Search, Dan Pink, 2009

Validating Our Voices, National Career Development Association National Exchange, 2009

How to Land a Federal Job, Kathryn Troutman, Career Counselors Consortium, 2009

Happenstance in Hard Times-A John Krumboltz Workshop, Manchester Community College, 2009

Writing Right for the Web, Academic Impressions, 2009

Meeting of the Minds, Brandeis University, Waltham, MA, 2010

Speak Like a CEO Boot Camp-Bates Communications, 2009

Legal Issues: Co-ops, Internships and Volunteer Workshop, University of Hartford, CT, 2008

Richard Nelson Bolles Lecture, Manchester Community College, 2008

Teaching Students to Create an Employer Needs Job-Search Strategy, NACE, 2007

Keeping Score: A Simple Strategy for Assessing a Complicated Process, NACE, 2007

Redefining Success at Work: What's New in the Ever-Changing World of Work, NACE, 2007

Good Work in Turbulent Time, Dr. Howard Gardner: Harvard Graduate School of Education, 2003

Identity, Self, Work, and Play, Dr. Alfred Gini: Loyola University, 2003

Building a Foundation that Works for Students, Central Michigan University, 2003

Community-Based Social Studies Research for Students, Teachers and Parents, Central Michigan University, 2003

Creating a Classroom Environment that Supports Engaged Learning, Central Michigan University, 2003

Problem-Based Learning, Central Michigan University, 2003

Association of American Colleges and Universities, Annual Conference proposal reviewer, 2003

Leadership Luncheon Series-Awaken the Leader in You, Central Michigan University, 2003

Learning is Not a Spectator Sport-How Students Process Information, Central Michigan University, 2003

Shared Expectations-Understanding and Planning for Student Learning, Central Michigan University, 2002

# PROFESSIONAL SERVICE/MEMBERSHIP

Conference Proposal Reviewer, NACADA Region 1 Conference, 2018

Member, National Academic Advising Association, 2017-present

External Reviewer, Messiah College, Office of Career Services and Internships, 2017

External Reviewer, Northeastern University Academic Advising, Science/Engineering Division, 2017

Credential Reviewer, CMCS, National Career Development Association, 2017-2019

Faculty, National Association of Colleges and Employers, 2016-present

Editor, National Career Development Association, Career Developments Journal, 2014-2019

Member, National Association of Colleges and Employers, 2007-present

Member, National Career Development Association, 2007-present

Member, National Association of Workforce Development Professionals, 2011-present

First Destination Survey Committee, National Association of Colleges and Employers, 2013-2016

Member, American Council on Education-Office of Women in Higher Education, 2009-2016

Member, Career Counselors’ Consortium, 2007-2016

Member, World Association of Cooperative Education, 2011-2016

Member, Career Resource Management Association, 2008-2015

Member, American College Personnel Association, 2009-2014

Member, Student Affairs Administrators in Higher Education, 2009-2012

Member, American Association of University Women, 2009-2012

Credential Holder, Professional Association of Resume Writers, 2009-2011

External Reviewer, Worcester State University Career Services, 2010

Proposal Reviewer, A Nichols College Exchange Conference, 2008

Reviewer, American Educational Research Journal, 2005-2007

Member, Michigan Education Association, 2003-2006

Fellow, Association for the Study of Higher Education, 2003-2005

UNIVERSITY SERVICE

Faculty Workload Working Group (Presidential Appointment) 2019-2020

Institutional Review Board (Presidential Appointment) – RC 2018-present

Curriculum and Academic Policies Committee (Nominated by Faculty) – RC 2018-present

Recruiting Committee – Doctor of Higher Education – RC 2017-present

Spring Leadership Special Event Chair – RC 2018

Retention Committee – MC 2014-2016

Experiential Learning Task Force – MC 2014-2016

Senior Leadership Team – MC 2013-2016

Faculty Teaching and Learning Committee – MC 2013-2016

President’s Cabinet – MC 2012-2016

ACE Internationalization Committee – MC 2012-2015

Graduate School Committee – MC 2012-2015

First Year Experience Committee – MC 2011-2015

Marketing P&L Committee, Presidential Appointment – MC 2011-2012

Website Re-design Committee – MC & NC 2011-2012

First Year Retention Committee – NC 2011-2011

NEASC Accreditation Committee – NC 2011

Student Services Search Committee – NC 2009-2011

Committee for Women – Chair – NC 2007-2011

Nichols Reads Program – Faculty Facilitator – NC 2007-2011

Professional Development Seminars Faculty Committee – NC 2007-2011

RPL Department Research Committee – CMU 2002-2004

Student Recreation Association – Academic Advisor – CMU 2002-2004

EAD Faculty Interview Committee – CMU 2003

RPL Department Assessment Committee – CMU 2002-2004

Scholarship Review Committee – CMU 2002, 2003

Freshman Reader Program – Faculty Facilitator – JMU 2001

Sao Paulo, Brazil – Environmental Studies Research Team 1996

COMMUNITY SERVICE

Lori Trahan for Congress Fundraising Campaign 2018

Corporate Fundraiser, Boston Area Rape Crisis Center – Cambridge 2016

Economic Development Committee Member – Town of Westford 2015-2017

J.V. Fletcher Library Job Club – Guest Lecturer 2011-present

Chelmsford Mother Connection – Volunteer 2010-2016

Faithworks Job Search Network – Volunteer/Presenter/Coach 2010-2015

Nabnasset School Advisory Council – Board Member 2013-2014

Notre Dame Education Center – Board Member 2012-2014

Westford Friends and Newcomers – Volunteer 2010-2012

Tewksbury Mother Connection – Volunteer 2008-2010

Boston 3-Day Fundraiser/Participant 2005

Orphanage Outreach Program, Dominican Republic – Volunteer 2003

Lansing Jaycees – Community Director 2002-2004

Peak Program Coordinator – Mount Pleasant Parks & Recreation Department 2002

Greene County Park Committee – Chair 2001-2003

Greene County Educational Partnership Committee – Member 2001-2003

CONFERENCES ATTENDED

National Association of Colleges and Employers, Orlando, FL, 2019

National Career Development Association, Houston, TX, 2019

National Association of Colleges and Employers, New Orleans, LA 2018

Commonwealth Workforce Coalition Annual Conference, Colleges of the Holy Cross, Worcester, MA, 2018

NACADA Region 1 Annual Conference, Springfield, MA, 2018

National Career Development Association, Annual Conference, Orlando, FL 2017

National Association for Female Executives, Women’s Leadership Summit 2016, 3M, 2016

National Association of Colleges and Employers, 2016

American Association of University Women, Annual Convention, 2015

National Career Development Association, Annual Conference, 2015

National Association of Colleges and Employers, Annual Conference, 2015

TRIO Conference, Keene State, 2014

5th Annual New England Conference for Student Success, UMASS Amherst, 2014

National Association of Colleges and Employers, San Antonio, TX, 2014

Career Counselor’s Consortium, Northeastern University, 2014

25th Annual Teaching Academic and Success Skills, Ft. Lauderdale, FL, 2014

New England Conference for Student Success, UMASS Amherst, 2012, 2013

Network of Academic Corporate Relations Officers, Annual Conference, Boston, MA, 2013

National Career Development Association, Annual Conference, Boston, MA, 2013

National Association of Colleges and Employers, Annual Conference, Orlando, FL, 2013

Worcester Consortium Careers Conference, Strategies for Supporting Unique Populations, Worcester, MA, 2012

 National Association of Colleges and Employers, Las Vegas, NV, 2012

National Resource Center, 18th National Conference on Students in Transition, St. Louis, MO, 2011

Intern Bridge, Career Services Online Interactive Conference, 2009, 2010, 2011

Career Services Institute East, Annual Careers Conference, Brandeis University, 2011

National Association of Colleges and Employers, Annual Conference, Dallas, TX, 2011

Career Resource Managers Association, Bi-Annual Conference, Boston, MA, 2009, 2011

Commonwealth Workforce Coalition, Sharing Skills-Building Connections, Sterling, MA, 2011

Worcester Consortium, Careers in Biotechnology, Biomedical Research & Health Professions, MA, 2011

Worcester Consortium Careers Conference, Creativity in the Current Economy, Worcester, MA, 2010

Worcester Committee for Women, Celebrating Women in Business 2010, Dudley, MA, 2010

National Resource Center, 17th National Conference on Students in Transition, Houston, TX, 2010

AAUW, Education, Employment and Empowerment: The Global Perspective for Women, Babson College, 2010

ACE OWHE 8th Annual New England Networks of Women Leaders in Higher Ed, Worcester, MA, 2010

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American College Personnel Association, Annual Conference, Boston, MA, 2010

Commonwealth Workforce Development, Sharing Skills-Building Connections, Worcester, MA, 2010

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Eastern Association of Colleges and Employers, Annual Conference, Providence, RI, 2008

Michigan Education Association, Learning, Leadership and Change in Action, Dearborn, MI, 2003

Association for the Study of Higher Education, 28th Annual Conference, Portland, OR, 2003

American College Personnel Assn, Education: Diversity, Transformation, and Community, Frankenmuth, MI, 2003

3rd Annual Lilly North Conference on College & University Teaching, Traverse City, MI, 2003

Michigan Society of Association Executives, ORGPRO, Mount Pleasant, MI, 2003

Improving University Teaching, 28th International Conference, Vaxjo, Sweden, 2003

Institute on Service-Learning, Engaging Students in a Disengaged Society, Central Michigan University, 2003

# PROFESSIONAL REFERENCES

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